

Meeting Location: Maddux Room, Library, 550 Sixth St., Carlyle, IL 62231

Date: Monday, May 3, 2021

Board Members Present:

Frank Buckingham – President	Tara Woods-Secretary
Darren Tracy – Vice President	Whitney Kampwerth
Cheryl Brinkmann-Treasurer	Chris Cox

Board Members Absent: Horatio Guzman, Don Perez

No Visitors Present at Meeting

Also Present: Keith Housewright (library director)

- I. Call to Order, Roll Call, and Introduction of Guests
 - a. The meeting was called to order at 7:00pm
- II. Pledge of Allegiance
- III. Meeting Minutes –April 5, 2021
 - a. **Darren made a motion to approve the meeting minutes**
 - i. **Cheryl seconded the motion**
 - ii. **All were in favor, and the motion passed**
- IV. Treasurer’s Report
 - a. Library Bills-April 2021
 - i. No extreme expenses to report
 - ii. Frank inquired about the Maintenance Services Equipment Period Actual number
 - b. Income/ Expenditures Year to Date Reports - March 2021
 - i. **80.8%** of the fiscal year has elapsed
 1. We have spent **92%** of our budget
 - c. Bank Statements/ CD Report
 - i. A statement of interest earned was provided during the meeting
 - ii. Bank of Hillsboro issued audits that require no further action
 - d. Chris inquired about the Covid monies that originate from the federal level and what opportunities those funds may provide for our library
 - e. **Chris made a motion to approve the library bills treasurer’s report as submitted.**
 - i. **Whitney seconded the motion**
 - ii. **All were in favor, and the motion passed**
- V. Library Director’s Report
 - a. Utility Report March 2021
 - i. Keith will provide monthly average gas bill with utilities, as requested by Frank
 - b. Library Statistics April 2021
 - i. Our numbers are moving in an upward trend, overall
 1. Chris suggested using 2019 circulation numbers as benchmarks
 - c. COVID-19 Report
 - i. We are continuing to provide curbside service

- ii. Book Club has returned and is being well-attended
 - iii. City Council & Knitting Classes are meeting at the library, and Cheryl has additional ideas
 - d. Report on March & April Events
 - i. April 24- Drive Electric Earth Day
 - 1. Frank reported that the Drive Electric Day was well-reported both before and after the event
 - 2. Ideas were shared on how to grow the event
 - a. Chris inquired if the city would like to partner with us in this event, investing money
 - b. Chris also mentioned the possibility of partnering with the Corps of Engineers to drive/park the cars on the dam/levee
 - c. Darren brought up the idea of renaming the street "Electric Avenue"
 - d. Frank had reached out to our local dealerships to see if they had any electric cars they'd like to display
 - e. YS Report
 - i. Eight events in each month, March & April, were attended by the community, with anywhere from 6-147 attending in-person and virtual events
 - ii. Future events include Summer Reading Program, STEAM Camp, and a Story Walk
- VI. Standing Committee Reports/ Other Reports
 - a. City Council Liaison – not present
 - b. Friends of CHPL
 - i. The Little Library has been placed on the West patio
- VII. Public Comment - none
- VIII. Old Business
 - a. Diversified Services checked the irrigation system and trimmed bushes, weeded, and removed dead matter
 - i. Frank requested that DS be sure to trim the center hedge near the electric sign
 - b. Potential new Board members were discussed
 - c. Darren suggested adding a Youth Advisory member to the Board
 - i. Keith wanted to review the rules of Board membership
 - d. Chris suggested seeing if a parent/patron would be interested in joining the Board
- IX. New Business
 - a. Frank presented information about solar energy as a potential investment with our CD funds
 - i. Discussion was had about the possibility of paying for a solar energy system
 - ii. Frank will continue to explore solar energy possibilities
 - iii. It was agreed that we would table the conversation until a later date
- X. Personnel Committee
 - a. Closed Session – not required
- XI. Trustee Education (Trustee Facts File)
 - a. <http://cyberdriveillinois.com> was suggested as a good source of information.
- XII. Adjournment

- a. **Darren made a motion to adjourn at 8:19 pm**
 - i. **Cheryl seconded the motion**
 - ii. **All were in favor, and the motion passed**
- b. Next meeting **Monday, June 7, 2021** at 7pm

Respectfully,

Tara Woods