

AGENDA
Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL
Monday, December 3, 2018 – 7:00 pm

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Meeting Minutes— November 5, 2018
- IV. Treasurer’s Report
 - Library Bills
 - Income/Expenditures Report
 - Bank Statements
- V. Library Director’s Report
 - Utility Report
 - Library Statistics
 - Report on November Events
 - YS Report
 - Report on ILA Meeting—From October meeting
 - Report on Phil Lenzini Law Day Event—From October meeting
 - Yearly Staff Reviews

December Library Schedule—All part of CHPL’s “12 Days of Christmas” promotion

- Mon. 12/3 at 5pm: Christmas Countdown Craft
- Tues. 12/4 at 9:15am: Christmas StoryTime
- Tues. 12/4 at 5pm: DIY Ornaments
- Wed. 12/5 at 5pm: Letters to Santa Claus
- Thurs. 12/6 at 4pm: DIY Snowflake Craft
- Fri. 12/7 at 6pm: Special Holiday Family Movie Night “The Incredibles 2”
- Sat. 12/8 at 10am: Friends of CHPL Meeting
- Mon. 12/10 at 5pm: Christmas Ornaments for Teens
- Tues. 12/11 at 9:15am: Christmas StoryTime
- Wed. 12/12 at 6pm: Christmas Game Night
- Wed. 12/12 at 7pm: Carlyle Book Club meeting

Thurs. 12/13 at 6pm: Gingerbread Home Competition for Teens/Tweens
Sat. 12/15 at 7pm: "Sounds of Harmony" Barbershop Chorus Christmas Carols
Mon. 12/17 at 4pm: Christmas Cards for Carlyle Healthcare Center
Tues. 12/18 at 9:15 and 4:15pm: Polar Express StoryTime at Carlyle Grade School
Wed. 12/19 at 6pm: DIY Ugly Christmas sweater (bring your own sweater to decorate)
Thurs. 12/20 at 5pm: Christmas Movie Night: "How the Grinch Stole Christmas"
CHPL Holiday Book Fair 12/10-12/31 at the Library
CHPL Food for Fines (Holiday Food Drive) To Benefit Matthew 25, 12/17-12/31

VI. Standing Committee Reports/Other Reports

City Council Liaison

Friends of CHPL

--Next Meeting 12/8 at 10am

--Sounds of Harmony 12/15 at 7pm

Policies and Procedure Committee (if necessary)

--Reading of Policies and Procedures suggested changes

VII. Public Comment

VIII. Old Business

Contact Mayor about New Board Member candidate

IX. New Business

Yearly Board Schedule—See Handout

Schedule Holiday Party

Personnel Committee—Closed Session (if needed)

X. Adjournment. Next meeting Monday, January 7, 2018 at 7pm