

## March Board Minutes

Minutes of Board of Trustees Meeting – March 4, 2024

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	
Darren Tracy - Vice-President	Karen Jones
Tom Frerker - Treasurer	Stephanie Wilton
Mike Jansen- City Council Liaison	

Board Members Absent: Angie Redeker

Visitors Present: None

- I. Call to Order/Roll Call/ Introduction of Guest
  - a. Meeting was called to order at 7:00PM by Frank
  - b. Pledge of Allegiance
- II. Meeting Minutes –February
  - a. Tom made the motion to approve the Meeting Minutes from February
    - i. Valerie seconded the motion
    - ii. All were in favor, motion passed
- III. Treasurer’s Report
  - a. Bills discussed – February bills reviewed.
  - b. Karen made the motion to approve Library Bills/Treasurer’s Report as presented.
    - i. Valerie seconded the motion
    - ii. All in favor – motion passed
- IV. Library Director’s Report
  - a. Utility Reports (included in packet)
  - b. Library Statistics - February((included in packet for review)
  - c. YS Report - Grandma Mimi Story-Time attendees for Feb - 48. The “1,000 Books Before Kdg” program continues to add new participants - several are close to their goal.
  - d. Summer Reading Planning - Six Programs are scheduled - Friends of Library will pay for the programs.
  - e. Library Story Walk – Eclipse Story is currently at Story Walk. The Story Walk will be a feature at Carlyle Lake’s Earth Day Celebration
  - f. Eclipse Activities discussed - Library Program @ 6:30 on April 3rd, Family Program will be held Saturday morning, April 6th from 10:00AM - 11:45AM
- V. Standing Committee Reports/Other Reports.
  - a. City Council Liaison – nothing to report
  - b. Friends of the Library - meets 3/9/24
- VI. Public Comment: no public in attendance
- VII. Old Business:
  - a. Library Board - Member Retention Discussed

VIII. New Business:

- a. Upcoming Budget Meeting will meet 3/18 a 6:00 PM
- b. Policies and Procedures - Review in April
- c. Reminder to Submit Statement of Economic Interest

IX. Personnel Committee – No Closed Session Needed

X. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public  
4.0 <http://cyberdriveillinois.com>.

XI. Adjournment: Darren, seconded by Tom. All were in favor – meeting adjourned at 7:45PM

NEXT MEETING: April 1st @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann