

# AGENDA

Case-Halstead Public Library Board of Trustees  
550 Sixth Street, Carlyle, IL 62231  
Monday, November 1, 2021—7pm

I. Call to Order, Roll Call, and Introduction of Guests

II. Pledge of Allegiance

III. Meeting Minutes—October 2021

**IV. Treasurer's Report**

Library Bills—October 2021/Income Expenditures Report

Income/Expenditures vs. Budget Year to Date Report—September Report

Bank Statements/CD Report—October 2021

**V. Library Director's Report**

Utility Reports

Library Statistics—October 2021 vs. 2019

YS Report

Book Bingo

[Library Event Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead)

**VI. Standing Committee Reports/Other Reports**

**City Council Liaison**

**Friends of CHPL --Book Sale Numbers Final Total**

**VII. Public Comment**

**VIII. Old Business**

Library Trustee Open Positions:

**Vote Action Item** (if needed)—Vote on new Trustee(s) nomination(s)

Kohrmann Electric--updating lighting

Diversified Services--Landscaping for Front of Library

**IX. New Business**

IEMA (Illinois Emergency Management Agency) Covid Center  
85<sup>th</sup> Anniversary of Case-Halstead Celebration  
Christmas Lights  
New Hire for Children's Librarian

**X. Personnel Committee**

Closed Session (if required)

**XI. Trustee Education:**

Go to Illinois State Library page to find updated links and info:

<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

LATEST COVID INFORMATION FOR STATE OF IL:

Governor's Office: <https://coronavirus.illinois.gov/s/>

Illinois Dept. Public Health: <https://www.dph.illinois.gov/covid19/community-guidance>

Illinois Heartland Library System Covid updates:

<https://illinoisheartland.org/covid19>

**XII. Adjournment.** Next meeting Monday, December 6, 2021 at 7pm