

AGENDA
Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL
Monday, November 4, 2019 – 7:00 pm

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Meeting Minutes— October 7, 2019
- IV. Treasurer’s Report
 - Library Bills
 - Income/Expenditures Report—September Report
 - Bank Statements/CD Report
- V. Library Director’s Report
 - Utility Report
 - Library Statistics
 - Report on October Events
 - Staff Meeting Report
 - Illinois Library Association Annual meeting Report
 - Incident Report and Staff Concerns
 - YS Report
 - November Library Schedule—Handout provided at meeting
- VI. Standing Committee Reports/Other Reports
 - City Council Liaison
 - Friends of CHPL
 - Next Meeting Saturday, November 9 at 10am
 - Christmas Decorations, Nov. 23 at 9:30am
 - Fall Book Sale numbers
- VII. Public Comment
- VIII. Old Business
 - Trees
 - T-Shirts
- IX. New Business
 - Holiday Party for Board

- X. Personnel Committee
--Closed Session (if required)

- XI. Trustee Education
--Chapter 2, *Standards for Illinois Libraries*, "Governance and Administration"

- XII. Adjournment. Next meeting **Monday, December 2, 2019** at 7pm