

AGENDA

Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL 62231
Monday December 4, 2023—7pm

I. Call to Order, Roll Call, and Introduction of Guests

II. Pledge of Allegiance

III. Meeting Minutes—November 2023

IV. Treasurer’s Report

Library Bills--Income Expenditures Report

Income/Expenditures vs. Budget Year to Date Report—October 2023

Bank Statements/CD Report

Library Director’s Report

Utility Report

Library Statistics vs. 2022 average

YS Report

Family Reading Night

Story Walk Report

Upcoming Holiday events—Friends of the Library “Heartland Community Christmas”

Dec. 16 at 7pm

[Library Event Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead) and casehalstead.org

V. Standing Committee Reports/Other Reports

City Council Liaison

Friends of CHPL

VI. Public Comment

VII. Old Business

Gift Cards for staff

Memorials

VIII. New Business

Approval of 2024 Library Board of Trustees Schedule
Policies and Procedures Statement on compliance with Illinois requirements

IX. Personnel Committee

Closed Session (if required)

X. Trustee Education:

Further Reading:

Go to Illinois State Library page to find updated links and info:

<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

XI. Adjournment. Next Meeting: Monday, February 5 at 7pm