

AGENDA

**Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL 62231**

(Online Meeting per IL Executive Order 2020-07)

**WEBEX PHONE AND CODE:
1-415-655-0001 US Toll
Access code: 126 845 6215**

Monday, December 7, 2020 – 7:00 pm

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Meeting Minutes—November 2, 2020
- IV. Treasurer’s Report**
 - Library Bills November 2020
 - Income/Expenditures Report
 - Income/Expenditures Year to Date Report through October
 - Bank Statements/CD Report
- V. Library Director’s Report**
 - Utility Report
 - Library Statistics
 - Covid-19 Report—Return to Curbside Service
 - Report on November events (online views)
 - YS Report
 - Family Reading Night—Virtual Event Report
 - [Library Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead)
- VI. Standing Committee Reports/Other Reports**
 - City Council Liaison**
 - Policies and Procedures Committee**

Friends of CHPL

--Meeting Report and Decorations

VII. Public Comment

VIII. Old Business

--“Flower Fund”

IX. New Business

ACTION ITEM (Vote to Adopt): Library Board Meeting Dates 2021

--Gift Acknowledgement Form for CHPL

X. Personnel Committee

Closed Session (if required)

XI. Trustee Education:

Go to Illinois State Library page to find updated links and info:

<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

LATEST COVID INFORMATION FOR STATE OF IL:

Governor’s Office: <https://coronavirus.illinois.gov/s/>

Illinois Dept. Public Health: <https://www.dph.illinois.gov/covid19/community-guidance>

XII. Adjournment. Next meeting **Monday, January 4, 2021** at 7pm