

AGENDA
Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL
Monday, December 2, 2019 – 7:00 pm

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Meeting Minutes— November 4, 2019
- IV. Treasurer’s Report

Library Bills

Income/Expenditures Report—October Report

Bank Statements/CD Report
- V. Library Director’s Report

Utility Report

Library Statistics

Report on November Events

Staff Meeting Report

Staffing the Library

YS Report

December Library Schedule—Handout provided at meeting
- VI. Standing Committee Reports/Other Reports

City Council Liaison

Friends of CHPL

--Next Meeting Saturday, December 14 at 10am

--Christmas Traditions/Night Before Christmas Night at CHPL, Sat. Dec. 14 at 6pm

--Christmas Scholastic Book Sale
- VII. Public Comment
- VIII. Old Business

--Holiday Party for Library Board
- IX. New Business

--Board of Trustees Schedule for 2020
- X. Personnel Committee

--Closed Session (if required)

- XI. Trustee Education (Serving Our Public)
--Chapter 3, *Standards for Illinois Libraries*, "Personnel"

- XII. Adjournment. Next meeting **January 6**, 2020 at 7pm