

AGENDA

Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL 62231

(Online Meeting per IL Executive Order 2020-07)
Webex Phone: 1-415-655-0001
Access code: 126 006 4770

Monday, August 3, 2020 – 7:00 pm

I. Call to Order, Roll Call, and Introduction of Guests

II. Pledge of Allegiance

III. Meeting Minutes—July 6, 2020

IV. Treasurer’s Report

Library Bills July 2020

Income/Expenditures Report—July Report

Income/Expenditures Year to Date Report—June Report

Bank Statements/CD Report July 2020

Action Item: (if needed): Vote on disposition of Certificate of Deposit maturing on
August 7, 2020

V. Library Director’s Report

Utility Report July 2020

Library Statistics July 2020

Covid-19 Report

New Hire in August—Report on July New Hire

Report on July events (online views)

YS Report

Staff Weeding/Cleaning Project

“Back to the Future” event Report

3rd Annual National Drive Electric Week Event in September

[Library Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead)

VI. Standing Committee Reports/Other Reports

City Council Liaison

Friends of CHPL

--Meeting Report

--Book sale

VII. **Public Comment**

VIII. **Old Business**

Resumption of Policies and Procedure Committee work (from March)

Gifts/Memorials for CHPL

IX. **New Business**

X. **Personnel Committee**

Closed Session (if required)

XI. **Trustee Education:**

Go to Illinois State Library page to find updated links and info:

<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

XII. Adjournment. Next meeting **Tuesday, September 8, 2020** at 7pm