

# AGENDA

Case-Halstead Public Library Board of Trustees  
550 Sixth Street, Carlyle, IL 62231  
Monday, April 4, 2022—7pm

I. Call to Order, Roll Call, and Introduction of Guests

II. Pledge of Allegiance

III. Meeting Minutes—March 2021

**IV. Treasurer’s Report**

Library Bills--Income Expenditures Report

Income/Expenditures vs. Budget Year to Date Report—February Report

Bank Statements/CD Report

**Library Director’s Report**

Utility Reports

Library Statistics

Open Meetings Act Training Available

Conflict of Interest filings

YS Report

March 25 “Moana” Night Report

Summer Reading Program Planning

Children’s Librarian New Hire

[Library Event Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead)

**V. Standing Committee Reports/Other Reports**

**Policies and Procedures Committee**—Committee review

**Budget Committee**—Committee Report

**City Council Liaison**

**Friends of CHPL**

**VI. Public Comment**

**VII. Old Business**

**VII. New Business**

Secretary for Library Board—Nomination

**ACTION ITEM:** Vote on Library Board Secretary Position

Policies and Procedures

**ACTION ITEM:** Vote on Adopting Policies and Procedures

Budget Committee

**ACTION ITEM:** Vote on Approval of FY2022-23 Budget

Vote on Approval of Truth in Taxation Levy

**VIII. Personnel Committee**

Closed Session (if required)

**IX. Trustee Education:**

Go to Illinois State Library page to find updated links and info:

<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

Standards For Illinois Public Libraries “Serving Our Public” 3.0

Chapter 2 “Governance and Administration” Handout

**X. Adjournment.** Next meeting Monday, May 2, 2022 at 7pm