

AGENDA
Case-Halstead Public Library Board of Trustees
Monday, June 6, 2016 – 7:00 PM
550 Sixth Street, Carlyle, IL
Library Conference Room

- I. Call to Order, Roll call, and Introductions
- II. Pledge
- III. Meeting Minutes – May 2, 2016
- IV. Treasurer's Report and FNB Statement
- V. Library Bills
- VI. Statistics
- VII. Operating Reports
 - Programming – Summer Reading Program
 - Prince / David Bowie Films / Promotion
 - Utility Report
 - Staff Meeting
 - First Aid Training
 - IPLAR Annual Report – due in June
 - Annual Report to the City (See By-Laws Article II. Section 6-Report of Trustees)
- VIII. Standing Committee & Other Reports
 - Technology Committee
 - Building & Grounds –
 - Foppe, Concrete, Lawn Sprinkler System, Cabinet Drawers,
 - Bright Stars Cleaning Contract, Kitchen Drain Trap Odor
 - Personnel – Library Director Vacation Policy, Cell Phone, Email, Business Cards
 - Budget Committee
 - Audit Committee
 - City Council Liaison
 - Friends of the Library
 - Other Reports – Foppe, Concrete
- IX. Public Comment
- X. Old Business
 - General Dean Video – Labels / Covers
 - Update - Carlyle Lake 50th Anniversary

XI. New Business

Recommendation of Budget Committee

Board Re-appointments 2016-2019: Jane Bullock, Michelle Scott,
Kenny O'Dell

Nominating Committee (By-Laws, Article IV. Section 2-Nominating
Committee (not appointed; 3 members of the board must
volunteer to serve)

Serving Our Public

Flag Day – June 14 (new flag donated by Barb Guebert)

July 4 Holiday

Program Advertising & Promotion

Personnel – Closed

Litigation – Closed

XII. Adjournment. Next regular meeting of the Board is **Tuesday**, July 5, 2016, at
7:00 PM.