September Board Minutes

Minutes of Board of Trustees Meeting – September 5, 2023

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

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| Frank Buckingham, President Valerie Nolte  Cheryl Brinkmann –Secretary Angie Redeker  Darren Tracy - Vice-President Karen Jones  Tom Frerker - Treasurer Stephanie Wilton  Mike Jansen- City Council Liaison |

Board Members Absent: none

Visitors Present: None

1. Call to Order/Roll Call/ Introduction of Guest
2. Meeting was called to order at 7:00PM by Frank.
3. Pledge of Allegiance
4. Meeting Minutes – August, 2023
5. Darren made the motion to approve the Meeting Minutes from August..
6. Tom seconded the motion
7. All were in favor, motion passed
8. Treasurer’s Report

a.Bills discussed – August bills reviewed, Interest Statements reviewed

The automatic faucets in the restrooms have been updated. Summer Reading Program events were covered by the Friends of the Library - $300 reimbursement.

b. CDs at Bank of Hillsboro will be up for renewal. Frank will check on rates and go with the best rates available. Tom made the motion to approve renewal, Darren seconded. All were in favor - motion passed.

c. Angie made the motion to approve Library Bills/Treasurer’s Report as presented.

1. Valerie seconded the motion
2. All in favor – motion passed
3. Library Director’s Report
4. Utility Report (included in packet)
5. Library Statistics August((included in packet for review)
6. YS Report - Grandma Mimi Story-Time attendees for August - 106, new yard signs being distributed for all participants
7. Leisure at the Lake Series - the library hosted 3 sessions for the new summer series
8. Library Telescope/Binoculars - Two full moon events will occur in September. The Library Telescope will be set up for general viewing both evenings.
9. Book Club - 15 in attendance
10. Bob Hammel Presentation - September 14th
11. National Drive Electric Week - event will be Sept. 23 on the Library Parking Lot
12. Owl Prowl - October 14th at the Outdoor Classroom, Carlyle Lake
13. Dracula Fest - October 13th
14. Library Story Walk – Currently at Willow Pond Trail through October. Once the City makes a decision on pool construction, the Walk may be relocated back to the City Park as part of the Christmas Lights in the Park. Corps of Engineers at Carlyle Lake are very supportive of the Story Walk and have stated it can be set up there indefinitely.
15. Standing Committee Reports/Other Reports.
16. City Council Liaison – nothing to report
17. Friends of the Library –Book Sale during Garage Sale Weekend and through September
18. Public Comment: no public in attendance
19. Old Business:
20. Outdoor Story Walk is up and running.
21. Binoculars added to the Library Telescope Program
22. Memorial Wall and Story Area Signage tabled.
23. Carlyle Street Fair - Board members and library employees volunteered to work in the Children’s Area
24. New Business:
25. Personnel Committee – No Closed Session Needed
26. Trustee Education : Facts File provides a variety of Trustee information –. <http://cyberdriveillinois.com>.
27. Adjournment: Darren, seconded by Tom. All were in favor – meeting adjourned at 8:00PM

NEXT MEETING: Tuesday, October 2nd @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann