

October Board Minutes

Minutes of Board of Trustees Meeting – October 2, 2023

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	Angie Redeker
Darren Tracy - Vice-President	Karen Jones
Tom Frerker - Treasurer	Stephanie Wilton
Mike Jansen- City Council Liaison	

Board Members Absent: none

Visitors Present: None

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM by Frank.
- II. Pledge of Allegiance
- III. Meeting Minutes – September, 2023
 - a. Tom made the motion to approve the Meeting Minutes from September.
 - i. Darren seconded the motion
 - ii. All were in favor, motion passed
- IV. Treasurer’s Report
 - a. Bills discussed – September bills reviewed, Interest Statements reviewed. Legal consultation discussed, telescope stand, binocular purchases discussed.
 - b. CDs at Bank of Hillsboro were renewed at 4.88% .
 - c. Darren made the motion to approve Library Bills/Treasurer’s Report as presented.
 - i. Cheryl seconded the motion
 - ii. All in favor – motion passed
- V. Library Director’s Report
 - a. Utility Report (included in packet)
 - b. Library Statistics - September ((included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for September - 46
 - d. Book Club - 11 in attendance
 - e. Owl Prowl - October 14th
 - f. Dracula Fest - October 13th
 - g. Library Story Walk – will be in the City Park for Christmas.
- VI. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library -
- VII. Public Comment: no public in attendance
- VIII. Old Business:
 - a. Gift Cards for Staff/Volunteers Discussed. Decision will be made in November
 - b.

IX. New Business:

X. Personnel Committee – No Closed Session Needed

XI. Trustee Education : Facts File provides a variety of Trustee information –
<http://cyberdriveillinois.com>.

XII. Adjournment: Darren, seconded by Valerie.. All were in favor – meeting adjourned at
7:50PM

NEXT MEETING: Monday, November 6 @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann