

November Board Minutes

Minutes of Board of Trustees Meeting – November 6, 2023

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	Angie Redeker
Darren Tracy - Vice-President	Karen Jones
Tom Frerker - Treasurer	Stephanie Wilton
Mike Jansen- City Council Liaison	

Board Members Absent: none

Visitors Present: None

- I. Call to Order/Roll Call/ Introduction of Guest
  - a. Meeting was called to order at 7:00PM by Frank.
- II. Pledge of Allegiance
- III. Meeting Minutes – October, 2023
  - a. Darren made the motion to approve the Meeting Minutes from September.
    - i. Tom seconded the motion
    - ii. All were in favor, motion passed
- IV. Treasurer’s Report
  - a. Bills discussed – October bills reviewed.
  - b. Cheryl made the motion to approve Library Bills/Treasurer’s Report as presented.
    - i. Valerie seconded the motion
    - ii. All in favor – motion passed
- V. Library Director’s Report
  - a. Utility Report (included in packet)
  - b. Library Statistics - October ((included in packet for review)
  - c. YS Report - Grandma Mimi Story-Time attendees for October - 34 in attendance
  - d. Book Club - 16 in attendance
  - e. Owl Prowl - 75+ in attendance
  - f. Dracula Fest - 46 in attendance
  - g. Library Story Walk – will be in the City Park for Christmas.
- VI. Standing Committee Reports/Other Reports.
  - a. City Council Liaison – nothing to report
  - b. Friends of the Library - will decorate for the Holidays 11/18. Final Book Sale -\$1369
- VII. Public Comment: no public in attendance
- VIII. Old Business:
  - a. Gift Cards for Staff/Volunteers discussed. Gift Cards will be purchased from local restaurants in the amount of \$15 each.
  - b.

- IX. New Business:
  - a. Family Reading Night - November 28th
  - b. Keith discussed ideas on rearranging the Children's Area with the books facing out in bins rather than shelved. Keith will talk with Ted Rensing about the project.
- X. Personnel Committee – No Closed Session Needed
- XI. Trustee Education : Facts File provides a variety of Trustee information –  
<http://cyberdriveillinois.com>.
- XII. Adjournment: Darren, seconded by Tom.. All were in favor – meeting adjourned at 7:50PM

NEXT MEETING: December 4 @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann