

March Board Minutes

Minutes of Board of Trustees Meeting – Monday, March 3, 2025

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Darren Tracy, Vice-President
Cheryl Brinkmann –Secretary	Angie Redeker
Tom Frerker, Treasurer	Karen Jones
Mike Jansen, Council Liaison	Stephanie Wilton

Board Members Absent: Valerie Nolte

Visitors Present: no

- I. Call to Order/Roll Call/ Introduction of Guests
 - a. Meeting was called to order at 7:00PM by Frank with the Pledge of Allegiance
- II. Meeting Minutes – February
 - a. Darren made the motion to approve February's meeting minutes, with a correction, and Stephanie seconded. All in favor.
- III. Treasurer's Report
 - a. Following a brief discussion of the bills, Angie made the motion to approve Library Bills/Treasurer's Reports for February as presented.
 - i. Cheryl seconded the motion
 - ii. All in favor – motion passed
- IV. Library Director's Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - February(included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for February was 95.
 - d. Book Club at CCSC - 9 in attendance
 - e. CHPL Book Club - 17 in attendance
 - f. Young Adult Book Club (Kahre) - 7 in attendance
 - g. Library Story Walk –Both Storywalk locations were changed after Valentine's Day. March 1- 17, they will feature St. Patrick's Day stories. March 17 - March 31 will feature weather.
 - h. Electric Dept will replace lights now that they have arrived.
 - i. Board meeting schedule for 2025 was approved.
- III. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library - February report shared
 - c. Public Comment: no comment

- IV. Old Business:
 - a. Bill Beckemeyer Memorial discussed. Need to schedule its dedication in April.

- V. New Business:
 - a. Policies and Procedures Committee will schedule a meeting for March.
 - b. Building and Grounds Committee will schedule a meeting to discuss building needs and updates to outside landscaping on the West side. The following Board members volunteered to serve: Darren, Frank, Cheryl, Angie, Stephanie, and Karen. All members were encouraged to attend and participate.
 - c. The Broughton's are our new cleaning service, replacing Merry Maids. They will clean 2 x per week and empty the outside trash cans. A rug service will also be added.

- VI. Personnel Committee – No Closed Session Needed
- VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment: Darren made the motion, seconded by Tom. All were in favor – meeting adjourned at 7:46PM

NEXT MEETING: April 7th @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann