

February Board Minutes

Minutes of Board of Trustees Meeting – Monday, February 2, 2026

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members:

Frank Buckingham, President -P	Tom Frerker, Treasurer - P
Cheryl Brinkmann, Secretary - P	Karen Jones - P
Darren Tracy, Vice President - AB	Stephanie Wilton- P
Valerie Nolte -P	Angie Redeker - P
Bailey Ellis, City Council Liaison -P	

Board Members Absent: Darren Tracy

Visitors Present: no

- I. Call to Order/Roll Call/ Introduction of Guests
 - a. Meeting was called to order at 7:00PM by Frank with the Pledge of Allegiance
- II. Meeting Minutes for December reviewed. Tom made the motion to approve December’s meeting minutes and Stephanie seconded. All in favor.
- III. Treasurer’s Report
 - a. Treasurer’s Report reviewed for December and January. Expenses for December and January reviewed. Expenditures reviewed. 66% of the Budget has been expended with 67% of the year completed. Cheryl made the motion to approve the Treasurer’s Report with Valerie seconding. All in favor.
- IV. Library Director’s Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - (included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for December -63 attendees, January - 67 attendees
 - d. Book Club at CCSC (Cheryl) - January cancelled due to weather
 - e. CHPL Book Club - 18 (December) in attendance, January postponed due to weather
 - f. Young Adult Book Club (Kahre) - 7in attendance
 - g. Library Story Walks - The Walk at City Park has a Bald Eagle story featured. Weather permitting, the story will be changed to Valentine theme.
 - h. Lego Club - 26 in Attendance!
 - i. Game Night - no numbers presented
 - j. Christmas Event - Tales and Tunes in December - no numbers presented
 - k. Eagle Watch - January 31st, 9:30 show - 110, 10:30 Show - 81
 - l. Facebook Traffic - 48,000 views in January, 950 content engagements
 - m. The landscaping company is completing projects and will start the patio in Spring 2026.
- III. Standing Committee Reports/Other Reports.

- a. City Council Liaison – New Liaison, Bailey Ellis
 - b. Friends of the Library - will meet 2/14, Keith plans to attend to update them on America 250 events and possible speakers
 - c. Public Comment: no public in attendance
- IV. Old Business:
- a. Tech Grant Update - Currently seeking input from two companies.
 - b. Policies and Procedures Committee - last revisions completed in 2023. Possible revisions to discuss in 2026 are banned books and social media. Meeting scheduled for 2/19 at 6:00PM. Frank, Cheryl, and Karen will serve on the committee.
- V. New Business:
- a. Action Item - Approve 2026 Meeting Schedule. Tom made the motion to approve the schedule as presented. Stephanie seconded. All in Favor.
 - b. America 250 events discussed. Cheryl has monthly in-house activities planned as well as Programs. Keith is working to secure Road Scholars programs with the first one scheduled for March 26th. Blind Date with a Book is set for February with “Lincoln and the Declaration Discussion” set for February 12th at 6:30PM.
- VI. Personnel Committee – No Closed Session Needed
- VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment at 7:41PM. Valerie made the motion, seconded by Angie. All were in favor – meeting adjourned by Frank.

NEXT MEETING: Monday, March 2, 2026 at 7:00 PM.

Meeting Minutes Submitted By: Cheryl Brinkmann