

## February Board Minutes

Minutes of Board of Trustees Meeting – Monday, February 3, 2025

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Cheryl Brinkmann –Secretary	Valerie Nolte
Tom Frerker, Treasurer	Angie Redeker
Mike Jansen, Council Liaison	Karen Jones
	Stephanie Wilton

Board Members Absent: Frank Buckingham

Visitors Present: Rob Dorman

- I. Call to Order/Roll Call/ Introduction of Guest
  - a. Meeting was called to order at 7:00PM by Darren
  - b. Pledge of Allegiance
- II. Meeting Minutes – December
  - a. Tom made the motion to approve November's meeting minutes and Angie seconded. All in favor.
- III. Treasurer's Report
  - a. Following a brief discussion of the bills, Cheryl made the motion to approve Library Bills/Treasurer's Reports for December and January as presented.
    - i. Valerie seconded the motion
    - ii. All in favor – motion passed
    - iii. Brief discussion over creation of a Board Flower Fund. Members who want to participate may bring money to the March meeting. Keith had Mioux send a \$75 cut flower arrangement in honor of Carolyn Boeker's passing.
- IV. Library Director's Report
  - a. Utility Reports (included in packet)
  - b. Library Statistics - December and January(included in packet for review)
  - c. YS Report - Grandma Mimi Story-Time attendees for December was 76 and January was 61.
  - d. Book Club at CCSC - 7 in attendance
  - e. Library Story Walk –Both Storywalk locations had severe cold and snow after Christmas. Valentine Stories will be featured in February.
  - f. Electric Dept will replace lights in need of repair once the bulbs arrive.
  - g. Eagle Watch was completely booked for both shows on January 25th - 200+ in attendance.
- III. Standing Committee Reports/Other Reports.
  - a. City Council Liaison – nothing to report

- b. Friends of the Library - No January Meeting
  - c. Public Comment: no comments
- IV. Old Business:
  - a. Outside lights will be repaired
  - b. CCSC BookClub was started in January and had 7 participants. The group meets at the Senior Center last Tuesday of the month at 10:00AM.
- V. New Business:
  - a. Policies and Procedures Committee will schedule a meeting for March.
  - b. Building and Grounds Committee will schedule a meeting to discuss building needs and updates to outside landscaping on the West side.
- VI. Personnel Committee – No Closed Session Needed
- VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment: Tom made the motion, seconded by Valerie. All were in favor – meeting adjourned at 7:31PM

NEXT MEETING: March 3rd @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann