

February Board Minutes

Minutes of Board of Trustees Meeting – February 6, 2023

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

President - Frank Buckingham	Valerie Nolte
Darren Tracy - Vice-President	Jeff Taylor – Council Liaison
Cheryl Brinkmann – Secretary	Tom Frerker - Treasurer
Stephanie Wilton	Angie Redeker
Karen Jones	

Board Members Absent:

Visitors Present: Marianne Moyer

Present: Keith Housewright, Library Director

Call to Order/Roll Call/ Introduction of Guest

- a. Meeting was called to order at 7:00PM by Frank

Pledge of Allegiance/Moment of Silence in Honor of Juanita Evans

Meeting Minutes – December, 2022

- a. Darren made the motion to approve the Meeting Minutes
 - i. Tom seconded the motion
 - ii. All were in favor, motion passed

Treasurer's Report

- a. Bills discussed – December/January Bills reviewed, Interest Statements reviewed, CDs were updated with new interest rates at Bank of Hillsboro. Several subscriptions were on January bills that only appear once yearly.
- b. Angie made the motion to approve Library Bills/Treasurer's Report as presented.
 - i. Cheryl seconded the motion
 - ii. All in favor – motion passed

Library Director's Report

- a. Utility Report (included in packet)
- b. Library Statistics for December/January(included for review in packet) Steady growth noted in all areas.
- c. YS Report - Story-Time attendees for December: 37 January: 46
- d. Eagle Watch Event: 257 (two shows)
- e. Several cards of thanks read - personal deliveries, memorials
- f. 85th Anniversary events discussed - Snow White on 2/18
- g. StoryWalk discussed. Keith will talk with possible donors to finance the stands. Board asked for motion to authorize use of memorial funds to purchase needed supplies
 - i. Tom made the motion
 - ii. Darren seconded
 - iii. All in Favor - motion passed

- h. Cheryl reported on the new “Farm Fun at Home” kits she created using a Book Grant from Illinois Farm Bureau(\$200) and Clinton County Farm Bureau Foundation (\$350). Eight take home kits will be available for families to check out and do STEM activities at home.
- i. Roads Scholars Illinois Humanities Events: Norm Moline (5/11) Chris Valillo (6/20)

Standing Committee Reports/Other Reports - Meeting discussed for March to start preparing for next year’s budget.

- a. City Council Liaison – Questions concerning Landscape work, order for children's chairs
- b. Friends of the Library - next meeting 2/11

Public Comment:

Old Business: Anniversary Events discussed

New Business:

- a. Statement of Economic Interest is due May 1, 2023

X. Personnel Committee – No Closed Session Needed

XI. Trustee Education : Facts File provides a variety of Trustee information – [Illinois Secretary](#)

[of State](#)

XII. Adjournment: Darren, seconded by Karen. Meeting adjourned at 8:00PM

NEXT MEETING: March 6, 2023

Meeting Minutes Submitted By: Cheryl Brinkmann