

December Board Minutes

Minutes of Board of Trustees Meeting – Monday, December 2, 2024

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	Angie Redeker
Tom Frerker, Treasurer	Karen Jones
Mike Jansen, Council Liaison	Stephanie Wilton

Board Members Absent: Darren Tracy

Visitors Present: Rob Dorman

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM by Frank.
 - b. Pledge of Allegiance
- II. Meeting Minutes – November
 - a. Tom made the motion to approve November's meeting minutes and Stephanie seconded. All in favor.
- III. Treasurer's Report
 - a. Following a brief discussion of the bills, Karen made the motion to approve Library Bills/Treasurer's Reports for October as presented.
 - i. Stephanie seconded the motion
 - ii. All in favor – motion passed
- IV. Library Director's Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - November(included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for November - 69
 - d. Book Club - 17 in attendance
 - e. Library Story Walk –Both Storywalks are currently in use with Christmas stories featured. Story Walk was featured in the Christmas Parade on the Carlyle in Bloom Golf Cart. East side of the Library features a Story Walk Holiday sign and holiday lighting.
 - f. Electric Dept will be contacted about repairing/replacing 14 outside lights on the library building.
- III. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library - Will meet Saturday, 12/14 for holiday party
 - c. Public Comment: no comments
- IV. Old Business:
 - a. New water heater is working well

- V. New Business:
 - a. Gift Cards for staff discussed. Motion made by Tom and seconded by Stephanie for Keith to purchase a \$25 gift card for each employee from a local eatery. Motion passed.
 - b. Clinton County Senior Services will begin a library-sponsored Book Club in January led by Cheryl Brinkmann. CHPL will purchase the books. Cheryl will meet with the group 1-2 times per month at the Senior Center.

- VI. Personnel Committee – No Closed Session Needed
- VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment: Tom made the motion, seconded by Valerie. All were in favor – meeting adjourned at 7:48PM

NEXT MEETING: February 3rd @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann