

December Board Minutes

Minutes of Board of Trustees Meeting – December 4, 2023

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	Angie Redeker
Darren Tracy - Vice-President	Karen Jones
Tom Frerker - Treasurer	Stephanie Wilton
Mike Jansen- City Council Liaison	

Board Members Absent: none

Visitors Present: None

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM by Frank.
- II. Pledge of Allegiance
- III. Meeting Minutes – November, 2023
 - a. Darren made the motion to approve the Meeting Minutes from November
 - i. Tom seconded the motion
 - ii. All were in favor, motion passed
- IV. Treasurer’s Report
 - a. Bills discussed – November bills reviewed.
 - b. Karen made the motion to approve Library Bills/Treasurer’s Report as presented.
 - i. Valerie seconded the motion
 - ii. All in favor – motion passed
- V. Library Director’s Report
 - a. Utility Report (included in packet)
 - b. Library Statistics - November (included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for November -32 in attendance
 - d. Family Reading Night - Holiday Edition - 20 in attendance
 - e. Library Story Walk – Family Night at Story Walk on Dec. 10 - 120 walkers.
- VI. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library - will host Heartland Community Chorus 12/16
- VII. Public Comment: no public in attendance
- VIII. Old Business:
 - a. Gift Cards for Staff/Volunteers - cards purchased with Thank You cards signed.
 - b. Book Bin discussion for Children’s Area and Memorial Wall tabled until Spring 2024.

- IX. New Business:
- a. Memorials were discussed with the recent passing of Bill Beckemeyer. Possible recognition ideas discussed. Motion made by Tom and seconded by Darren for the Board to pursue Memorial tree or shrub in his honor with a plaque. Cost to be determined. Motion was approved.
 - b. The 2024 Board Meeting schedule was presented. Motion made by Tom to approve the schedule with Angie seconding the motion. All in favor.
 - c. Policies and Procedures Statement on compliance with Illinois requirements on Book Banning. Heartland Library System needs all libraries to adopt Bill language with the Library Bill of Rights. After discussion, the Board voted to adopt the Heartland/Illinois State Library/ALA Bill of Rights statement. Motion made by Tom, seconded by Stephanie.
Board voted to approve.
- X. Personnel Committee – No Closed Session Needed
- XI. Trustee Education : Facts File provides a variety of Trustee information –.
<http://cyberdriveillinois.com>.
- XII. Adjournment: Darren, seconded by Tom.. All were in favor – meeting adjourned at 7:50PM

NEXT MEETING: February 5 @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann