

Meeting Location: Conference Room, Library, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham - President	Whitney Luebbers
Darren Tracy – Vice President	Tara Woods
Jane Bullock – Treasurer	Cheryl Brinkmann

Absent: Michelle Scott (excused), Chris Cox (excused), Brenda Johnson (excused)

Also Present: Keith Housewright (library director)

- I. Call to Order, Roll Call, and Introduction of Guests
 - a. The meeting was called to order at 7:01 PM
- II. Pledge of Allegiance

*** Due to Frank needing to leave early, the agenda was modified***
- III. New Business
 - a. Proposal for Solar Panels (presented early due to Frank needing to leave early)
 - i. This is very preliminary, we have to check with builders and engineers to see if the roof will hold it. There is a proposal in the packet. Page 2 shows a savings of \$260,824.28 savings over 25 years with solar. It will also help protect the roof. This was thought about when the building was initially built. There is a print out that Keith will send out to the Board regarding other libraries that have made the switch to solar panels.
 - b. Reading for Rae
 - i. Cheryl talked about the event that will be happening Friday night March 8, 2019 and a donation sheet was passed around to Board members
- IV. Meeting Minutes – February 4, 2019
 - a. Under Old Business, three items were amended
 - i. IX. B. “Postphoned” changed to Postponed
 - ii. IX. c. 3. Remove “Party”
 - iii. IX. ii. add “Michelle” made a motion to waive the first reading of the changes to the Policies and Procedures
 - b. Jane made a motion to approve the meeting minutes as amended**
 - i. Cheryl seconded the motion**
 - ii. All were in favor and the motion passed**
- V. Treasurers Report
 - a. Library Bills
 - b. Income/ Expenditures
 - i. 76% of the fiscal year has elapsed, and our expenditures are 70.5% of our budget
 - ii. One addition to the Carol Westman fund of \$25.00
 - c. Bank Statements
 - i. Our First National Bank account is now closed with a balance of \$0, as of February 1, 2019

- ii. No statement from National Bank at the time of the meeting
 - d. **Tara made a motion to accept the library bills**
 - i. **Whitney seconded the motion**
 - ii. **All were in favor and the motion passed**
- VI. Library Director's Report
 - a. Utility Report
 - i. The numbers continue to come down.
 - b. Library Statistics
 - i. The numbers are slightly down and that is expected for the month of February. Children and young adult numbers have gone up because there is more emphasis on getting children into the library. Dungeons and dragons has pulled in some of the older children.
 - c. Report on January Events
 - 1. Eagle Day brought a lot of patrons in.
 - 2. Native American Homes Night – Zack Huels brought in kids and their families to view the homes.
 - 3. Matt Flinner from St. Louis BBB hosted a panel at CHPL, there was an article in the newspaper. There was no cost to the library to have this event.
 - d. YS Report
 - i. There were 16 youth programs in February.
 - ii. Some examples of youth programs include: Family Movie Night, Story Time, Snowball Launcher, Eagle Day, String Art
 - iii. Kid's Yoga was a great turnout and it is coming again and an even larger turnout is expected.
 - e. March Library Schedule
 - i. Handout provided at meeting with March Library Events
- VII. Standing Committee Reports/ Other Reports
 - a. City Council Liaison – no comment
 - b. Friends of CHPL
 - i. Next meeting March 9, 2019 to take a trip to the St. Louis Public Library, they are meeting at 9:15 a.m.
- VIII. Public Comment - none
- IX. Old Business
 - a. Holiday Party – discussed that we would have the holiday party Tuesday, March 12th at Guzman's at 6:00 p.m.
- X. New Business
 - a. Schedule Budget Committee Meeting – TBD
 - b. Other New Business was addressed earlier in meeting.
- XI. Personnel Committee – Closed Session – NOT NEEDED
- XII. Adjournment.
 - a. **Cheryl made a motion to adjourn**
 - i. **Jane seconded the motion**
 - ii. **All were in favor and the motion passed**

- b. Meeting was adjourned at 7:49 p.m.
- c. Next meeting Monday, April 1, 2019 at 7pm