

August Board Minutes

Minutes of Board of Trustees Meeting – August 7, 2023

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	Angie Redeker
Darren Tracy - Vice-President	
Tom Frerker - Treasurer	Stephanie Wilton
Mike Jansen- City Council Liaison	

Board Members Absent: Karen Jones

Visitors Present:

Absent: Keith Housewright, Library Director

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM by Frank.
- II. Pledge of Allegiance
- III. Meeting Minutes – June, 2023 (no July Meeting)
 - a. Darren made the motion to approve the Meeting Minutes from June.
 - i. Stephanie seconded the motion
 - ii. All were in favor, motion passed
- IV. Treasurer’s Report
 - a. Bills discussed – June and July Bills reviewed, Interest Statements reviewed
 - b. Darren made the motion to approve Library Bills/Treasurer’s Report as presented.
 - i. Angie seconded the motion
 - ii. All in favor – motion passed
- V. Library Director’s Report
 - a. Utility Report (included in packet)
 - b. Library Statistics for June and July((included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for June/July: 161 (76 and 85)
 - d. Summer Reading Program ended in late July: 141 Program Attendees
 - e. Vonnahme Meet and Greet, June 24th - 100+ in attendance
 - f. Book Club - 14 attendees
 - g. Chris Valillo(Illinois Humanities Program) 24
 - h. Library Story Walk – City Park hosted in June. Corps of Engineers hosted at Willow Pond in July. Walk will move back to the City Park in August and to Willow Pond Trail in September. As pool construction is planned, we will look for alternative places to host the Story Walk during the Fall, Winter months.
 - i. Library Telescope was picked up on June 20th. Plans are in the works to host monthly Moon Watch events and to offer the Telescope to teachers and local groups. Two pairs of Library Binoculars have been ordered.

- VI. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library –Book Sale planned to start during City-Wide Yard Sales in September
- VII. Public Comment: no public in attendance
- VIII. Old Business:
 - a. Outdoor Story Walk is up and running. Monthly walks will be alternated between Carlyle City Park and the Willow Pond Trail.
 - b. Library Telescope - Keith attended the Build Day in St. Louis
- IX. New Business:
 - a. Election of Officers conducted. All current officers will retain their positions.
 - 1. Tom made the motion to approve election results.
 - 2. Stephanie seconded - all were in favor.
 - b. Ideas for a Memorial/Supporters Wall discussed. Ideas from local metal works arctic shared.
 - c. Signage discussed for Grandma Mimi Story area in Children's section discussed.
 - d. Yard Signs for 1000 Books program shared. All Participants will receive a sign to display with their registration.
 - e. Carlyle Street Fair ideas discussed - no action taken.
 - f. NDEW Car Show will be held on September 23 at the Library.
- X. Personnel Committee – No Closed Session Needed
- XI. Trustee Education : Facts File provides a variety of Trustee information – Board Trustees covered 4 Topics during the regular monthly meeting. <http://cyberdriveillinois.com>.
- XII. Adjournment: Darren, seconded by Tom. All were in favor – meeting adjourned at 8:05PM

NEXT MEETING: Tuesday, September 5th @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann