

Minutes of Board of Trustees Meeting – August 2 , 2021

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

President: Frank Buckingham	Daren Tracy – Vice President
Jeff Taylor, City Council Liaison	Valerie Nolte
Cheryl Brinkmann – Treasurer	

Board Members Absent: Horacio Guzman

Visitors Present:

Present: Keith Housewright, Library Director

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM
- II. Pledge of Allegiance
- III. Meeting Minutes – June, 2021
 - a. Daren made the motion to approve the Meeting Minutes
 - i. Valerie seconded the motion
 - ii. All were in favor, motion passed
- IV. Treasurer’s Report
 - a. Bills discussed – no unusual expenses reports. July is beginning of FY 2022.
 - b. Daren made the motion to approve the Library Bills/Treasurer’s Report as presented.
 - i. Valerie seconded the motion
 - ii. All in favor – motion passed
- V. Library Director’s Report
 - a. Utility Report (included in packet) After explanation of the utility report, short discussion followed concerning LED lighting to save on expenses. No action taken or needed.
 - b. Library Statistics for August (included for review in packet)
 - c. COVID-19 Report: Library has fully reopened, with Curbside Service continuing due to its popularity.
 - d. Upcoming Programs: Electric Car Event on September 25th at CHPL was discussed.
 - e. YS Report (included in packet) Summer Reading Program has concluded. Chelsey has created several themed sensory bins for use with STEAM activities.
- VI. Standing Committee Reports/Other Reports.
 - a. City Council Liaison - nothing to report.
 - b. Friends of the Library – will meet Saturday, August 14th, currently conducting a Book Sale
 - c. Brief discussion on reorganization of Committees with new members
- VII. Public Comment: no public in attendance
- VIII. Old Business: Other potential members were discussed for the remaining Board position.
 - a. Vote Action Item: asked the Board to approve Karen Jones’ nomination to the Board and to send her name to City Council for approval. Daren made the motion, Cheryl seconded. All in favor – Karen’s name will be submitted for Council approval.

- IX. New Business: Electric Car Event, Saturday, Sept 25
- X. Personnel Committee – no action required
- XI. Trustee Education : Facts File provides a variety of Trustee information
<http://cyberdriveillinois.com>
- XII. Adjournment: Daren, seconded by Cheryl . All were in favor – meeting adjourned at 8:00PM

NEXT MEETING: September 7th, 2021 at 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann