

April Board Minutes

Minutes of Board of Trustees Meeting – Monday, April 7, 2025

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Darren Tracy, Vice-President
Cheryl Brinkmann –Secretary	Angie Redeker
Valerie Nolte	Karen Jones
Mike Jansen, Council Liaison	Stephanie Wilton

Board Members Absent: Tom Frerker

Visitors Present: no

- I. Call to Order/Roll Call/ Introduction of Guests
 - a. Meeting was called to order at 7:03PM by Frank with the Pledge of Allegiance
- II. Meeting Minutes – March
 - a. Darren made the motion to approve March's meeting minutes and Stephanie seconded. All in favor.
- III. Treasurer's Report
 - a. Following discussion on Merry Maids no longer providing cleaning service and the Broughton's now cleaning 2 times per week along with the cost increase along with other notable expenses, Valerie made the motion to approve Library Bills/Treasurer's Reports for February and March, as presented.
 - i. Karen seconded the motion
 - ii. All in favor – motion passed
- IV. Library Director's Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - March (included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for March - 86
 - d. Book Club at CCSC - 7 in attendance
 - e. CHPL Book Club - 17 in attendance
 - f. Young Adult Book Club (Kahre) - Meeting, Thursday 4/10
 - g. Library Story Walk –Weather was the subject of both Walks until early April. Grade School walk will feature Earth Day and the Park walk will have a baseball story.
 - h. The Electric Dept replaced lights on the building and found two fixtures that are not working.
 - i. The formation of a LEGO Club was discussed.
 - j. Good coverage of upcoming Library events was noted in the local paper.
 - k. The student worker has done very well and has been offered continued hours during the summer.

- III. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library - no report submitted. The Friends are sponsoring a Jazz Concert on April 11th.
 - c. Public Comment: Game Night is April 8th.
- IV. Old Business:
 - a. Bill Beckemeyer Memorial discussed. The tree is budding out. Eric Nordike will be contacted about setting the stone. A Dedication will be scheduled.
 - b. Building and Grounds Committee met to start discussions on the proposed Children's Garden. Local landscape companies will be contacted to submit bids.
- V. New Business:
 - a. Budget Committee met on April 3rd to review the Budget for FY26. In addition to the line item increases noted on the proposed budget, salary increases for the library director and youth services director are also included. Following discussion, Darren made the motion to approve the FY26 Budget as presented including the total salary of \$63,000 for Jerome Housewright and hourly rate of \$18.08 for Yvonne Straeter. Stephanie seconded the motion. All were in favor - motion passed.
 - b. A new LED sign will be purchased and will replace the current 12 year old sign at a cost of \$28,400.75 from Midwest Light and Sign. Funds to purchase were left from the FY25 Budget.
 - c. As part of the FY26 Budget, A Truth in Taxation statement was created by the Budget Committee reflecting the 105% of EAV maximum as allowed. Following a brief discussion, the Board moved to accept the Truth in Taxation Statement as proposed: The Board moves to increase the levy amount by the maximum allowable amount under the Truth-In-Taxation guidelines. Darren made the motion to accept the statement, Angie seconded. All were in favor - motion passed.
- VI. Personnel Committee – No Closed Session Needed
- VII. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public 4.0 <http://cyberdriveillinois.com>.
- VIII. Adjournment: Darren made the motion, seconded by Angie. All were in favor – meeting adjourned at 8:20PM.

NEXT MEETING: May 5, 2025 at 7PM.

Meeting Minutes Submitted By: Cheryl Brinkmann