

April Board Minutes

Minutes of Board of Trustees Meeting – April 1, 2024

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham, President	Valerie Nolte
Cheryl Brinkmann –Secretary	Angie Redeker
Darren Tracy - Vice-President	Karen Jones
Tom Frerker - Treasurer	Stephanie Wilton
Mike Jansen- City Council Liaison	

Board Members Absent:

Visitors Present: None

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM by Darren. Frank arrived later.
 - b. Pledge of Allegiance
- II. Meeting Minutes –March
 - a. Stephanie made the motion to approve the Meeting Minutes from March.
 - i. Karen seconded the motion
 - ii. All were in favor, motion passed
- III. Treasurer’s Report
 - a. Bills discussed – March bills reviewed.
 - b. Darren made the motion to approve Library Bills/Treasurer’s Report as presented.
 - i. Angie seconded the motion
 - ii. All in favor – motion passed
- IV. Library Director’s Report
 - a. Utility Reports (included in packet)
 - b. Library Statistics - March((included in packet for review)
 - c. YS Report - Grandma Mimi Story-Time attendees for March - 72. The “1,000 Books Before Kdg” program continues to add new participants - several are close to their goal.
 - d. Summer Reading Planning - Six Programs are scheduled - Friends of Library will pay for the programs.
 - e. Library Story Walk – Eclipse Story is currently at Story Walk. The Story Walk will be a feature at Carlyle Lake’s Earth Day Celebration.
 - f. Eclipse Activities discussed - Programs planned for the Library and at the Visitor’s Center.
- V. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library - meet April 13th
- VI. Public Comment: no public in attendance
- VII. Old Business:
 - a. Library Board - Member Retention Discussed - Valerie, Karen and Cheryl

VIII. New Business:

- a. Discussed proposed Budget. Keith's salary was raised 3 percent to \$59,675 and Yvonne's hourly rate of pay was raised by 3 percent to \$17.24 per hour. Stephanie made the motion to accept the proposed FY2025 Budget as presented by the Budget Committee. Karen seconded. All were in favor. Keith will present the Budget to City Hall.
- b. Truth in Taxation Discussion. Darren made the motion to seek the maximum allowable amount without public vote. Valerie seconded. All were in favor. **The CHPL Board of Trustees approved to increase the levy amount by the maximum allowable under the Truth-in-Taxation guidelines at the April 1st Board meeting.**
- c. Discussed proposal from CDC to upgrade cameras at the Library - both inside and outside. Cheryl made the motion to approve the proposal by CDS, Darren seconded. All approved.
- d. Policies and Procedures - Review in May
- e. Reminder to Submit Statement of Economic Interest - Due in May

IX. Personnel Committee – No Closed Session Needed

X. Trustee Education : Facts File provides a variety of Trustee information –. Serving the Public 4.0 <http://cyberdriveillinois.com>.

XI. Adjournment: Darren, seconded by Tom. All were in favor – meeting adjourned at 7:45PM

NEXT MEETING: May 6th @ 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann