

April Board Minutes

Minutes of Board of Trustees Meeting – April 4, 2022

Case-Halstead Public Library – Maddux Room, 550 Sixth St., Carlyle, IL 62231

Board Members Present:

Frank Buckingham - President	Valerie Nolte
Darren Tracy – Vice President	Karen Jones
Cheryl Brinkmann – Treasurer	Tom Frerker
Angie Redeker	

Board Members Absent: Horacio Guzman

Visitors Present: Charlotte Nolte

Present: Keith Housewright, Library Director

- I. Call to Order/Roll Call/ Introduction of Guest
 - a. Meeting was called to order at 7:00PM by Frank.
- II. Pledge of Allegiance
- III. Meeting Minutes – March, 2021
 - a. Tom made the motion to approve the Meeting Minutes
 - i. Darren seconded the motion
 - ii. All were in favor, motion passed
- IV. Treasurer’s Report
 - a. Bills discussed – March Bills reviewed, Interest Statements reviewed
 - b. Tom made the motion to approve Library Bills/Treasurer’s Report as presented.
 - i. Darren seconded the motion
 - ii. All in favor – motion passed
- V. Library Director’s Report
 - a. Utility Report (included in packet)
 - b. Library Statistics for March (included for review in packet) Usage continues to improve across all noted areas. Comparisons made in each category to 2019 statistics. Online Programming to the participation numbers will be included in future reports.
 - c. YS Report - Story-Time has been well-attended. The Grab-n-Go Activities continue to be popular. Thirty children attended story time in April.
 - d. Summer Reading Program – materials ordered, programs are scheduled
 - e. Children’s Librarian – Yvonne Straetor will begin May 2nd
 - f. Movie Night – Discussed with Recommendations given for future movie nights
- VI. Standing Committee Reports/Other Reports.
 - a. City Council Liaison – nothing to report
 - b. Friends of the Library – will meet Saturday, April 9th
- VII. Public Comment: Charlotte had no comments ☺
- VIII. Old Business:
 - a. Additional funds from the Vonnahme Family will be given to the Library – discussion of possibilities to use the funding in the Children’s Area

- b. Search for new Youth Services Director – has concluded
- IX. New Business:
 - X. a. Change in Bylaws discussed for reviews to be completed every 3 years instead of current yearly review. This change would follow current state requirement. Tom made the motion to approve, Darren seconded, all in favor.
 - B. Budget Committee presented proposed Budget for 2022-2023. After Discussion, Darren made the motion to approve. Karen seconded with Board voting in favor.
 - c. Vote on Approval of Truth in Taxation Levy. Following discussion, Darren made the motion to approve. Angie seconded – all voted in favor.
 - C. Personnel Committee – No Closed Session Needed
 - D. Trustee Education : Facts File provides a variety of Trustee information – Board Trustees urged to study areas independently. <http://cyberdriveillinois.com>
 - E. Adjournment: Darren, seconded by Tom. All were in favor – meeting adjourned at 7:52PM

NEXT MEETING: May 2, 2022 at 7:00PM

Meeting Minutes Submitted By: Cheryl Brinkmann