

# **AGENDA**

**Case-Halstead Public Library Board of Trustees  
550 Sixth Street, Carlyle, IL 62231**

**(Online Meeting per IL Executive Order 2020-07)**

**WEBEX PHONE AND CODE:**

**+1-415-655-0001 US Toll  
Access code: 182 689 6933**

**Monday, March 1, 2021—7pm**

I. Call to Order, Roll Call, and Introduction of Guests

II. Pledge of Allegiance

III. Meeting Minutes— January 4, 2021

**IV. Treasurer's Report**

Library Bills January/February 2021

Income/Expenditures Report for January and February

Income/Expenditures Year to Date Reports December 2020 and January 2021

Bank Statements/CD Report for January and February

**V. Library Director's Report**

Utility Reports

Library Statistics

Covid-19 Report—Library Reopening

Report on January and February events (online views)

YS Report

[Library Event Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead)

**VI. Standing Committee Reports/Other Reports**

**City Council Liaison**

**Policies and Procedures Committee**

**Friends of CHPL**

--Meeting Report

**VII. Public Comment**

**VIII. Old Business**

HVAC Surge Protector discussion

**IX. New Business**

**X. Personnel Committee**

Closed Session (if required)

**XI. Trustee Education:**

Go to Illinois State Library page to find updated links and info:

<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

LATEST COVID INFORMATION FOR STATE OF IL:

Governor's Office: <https://coronavirus.illinois.gov/s/>

Illinois Dept. Public Health: <https://www.dph.illinois.gov/covid19/community-guidance>

Illinois Heartland Library System Covid updates:

<https://illinoisheartland.org/covid19>

Reopening Procedures for Library posted on Library website [casehalstead.org](http://casehalstead.org)

**XII. Adjournment.** Next meeting **Monday, April 5, 2021** at 7pm