

# AGENDA

Case-Halstead Public Library Board of Trustees  
550 Sixth Street, Carlyle, IL 62231

(Online Meeting per IL Executive Order 2020-07)

Webex Phone: 1-408-418-9388

Access code: 126 691 2315

97492357 from phones

Monday, July 6, 2020 – 7:00 pm

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Meeting Minutes—June 1, 2020
- IV. **Treasurer's Report**
  - Library Bills June 2020
  - Income/Expenditures Report—June Report
  - Income/Expenditures Year to Date Report—May Report
  - Bank Statements/CD Report June 2020
- V. **Library Director's Report**
  - Utility Report June 2020
  - Library Statistics June 2020
  - IPLAR Completion
  - New Hire
  - Report on May events (online views)
  - YS Report
  - Re-arrangement of Children's area stacks
  - "Back to the Future" event, Sat. July 25 at 7pm
  - [Library Schedule online at Facebook.com/casehalstead](https://www.facebook.com/casehalstead)
- VI. Standing Committee Reports/Other Reports
  - City Council Liaison**
  - Friends of CHPL**
  - Little Library
- VII. **Public Comment**

**VIII. Old Business**

Phase 4 Reopening Illinois: Re-opening CHPL Plan  
Resumption of Policies and Procedure Committee work (from March)

Gifts/Memorials for CHPL  
--Discussion of new pamphlet

**ACTION ITEM:** (If required)  
Vote on Gift/Memorial Pamphlet

**IX. New Business**

**X. Personnel Committee**  
Closed Session (if required)

**XI. Trustee Education:**  
Go to Illinois State Library page to find updated links and info:  
<https://cyberdriveillinois.com/departments/library/libraries/trustee.html>

**XII. Adjournment.** Next meeting Monday, **August 3, 2020** at 7pm