

## AGENDA

Case-Halstead Library Board of Trustees – Building and Grounds Committee  
Monday, December 15, 2014 – 7:30 pm  
Case-Halstead Public Library  
550 Sixth Street

1. Call to Order, Roll Call, Introduction of Guests
2. New Business
  - Cleaning/maintenance schedule for the library
  - Library policies as related to cleaning/maintenance/operation of new library
  - New O&M manual for the library
  - Warranties and operations review
  - Executive session as warranted to discuss personnel
  - Action if necessary on executive session
3. Public Comment
4. Adjournment