

AGENDA
Case-Halstead Library Board of Trustees – Event Committee
Thursday, July 30th, 2014 – 2:00 pm
Clinton County Board Room
810 Franklin Street

- I. Call to Order, Roll Call, Introduction of Guests

- II. Old Business
 - A. Appreciation Night
 - 1. Invitations
 - 2. Program
 - 3. Refreshments

 - B. Grand Opening
 - 1. Invitations, posters, banners, and other promotion of event
 - 2. Entertainment
 - 3. WCXO Remote
 - 4. Ceremony and Program
 - 5. Time Capsule
 - 6. Video
 - 7. Handouts/mementos
 - 8. Refreshments
 - 9. Photographer
 - 10. Materials Available

- III. New Business
 - A. Honoring Mr. Case and Miss Maddux

 - B. Other new business

- IV. Public Comment

- V. Adjournment