

AGENDA

Case-Halstead Public Library Board of Trustees
550 Sixth Street, Carlyle, IL
Library Conference Room
Tuesday, September 5, 2017 – 7:00 pm

- I. Call to Order, Roll Call, and Introduction of Guests
- II. Pledge of Allegiance
- III. Induction of New Board Members
- IV. Meeting Minutes— August 7, 2017
- V. Treasurer's Report, FNB Statement, National Bank Statement
- VI. Library Director's Report
 - Library Bills
 - Statistics Report
 - Utility report
 - Report on August Events
 - Programming—Upcoming Events
 - Wed. Sep. 6: Photography Class at 6:30pm
 - Friday, Sep. 8: Family Movie Night "Lego Batman" 6:30pm
 - Thurs. Sep. 14: Bill Clevlen Book Signing "100 Things to Do in America..." 7pm
 - Sep. 14-16: Friends of the Library Book Sale
 - Tues. Sep. 19: "Southern Illinois Writers Group" 7pm
 - Tues. Sep. 26: "Social Media for Small Business" 7pm
 - Wed. Sep. 27: Carlyle Book Club at Case-Halstead "Windswept"
 - Report on Mango Fundraising
 - Solar Glasses Sale Totals
 - Friends of the Library Book Sale, Sep. 14-16
 - Window Cleaning
 - Hiring Process
 - Background Check/Drug Testing
 - Financial Controls—Fred Becker, CPA
 - Library Card Month
 - Pro-Alarm
 - Internet/Tech update
 - Monthly Staff Meeting—printing from various Browsers
 - ILA October 10-13, 2017

- . -Ms. Maddux' Birthday Sept. 2
- Lite Brite for Fireplace
- Library Board/Staff List

VII. Standing Committee Reports/Other Reports

- Personnel Committee
 - Carlyle Community Vehicle
- City Council Liaison
- Friends of CHPL
 - Art Show Report
 - Next meeting Sat. Sep. 9 at 10 am
 - Library Calendar
- Public Comment

VIII. Old Business

- Distribute By-Laws

IX. New Business

- Induction of New Board President-Frank Buckingham
- Induction of New Officers-Darren Tracy, Michelle Scott, Jane Bullock
- Standing Committee Assignments/Update Board List
- National Bank Account Signature Card
- Re-Appointment of Barb Guebert to Library Board (through 2018)
- Tax Levies (Building/Maintenance Fund, Audit Fund, IMRF Fund, Medicare Fund, Tort Immunity Fund) per 75 ILCS 5/3-1

X. Closed Session—Personnel (if needed)

XI. Adjournment. Next meeting—Monday, October 2, 2017 at 7:00 p.m.