

Internet Use

CASE-HALSTEAD PUBLIC LIBRARY INTERNET ACCESS POLICY

1. The computer equipment, purchased and maintained by city taxpayers, is primarily available for Case-Halstead library cardholders in good standing. Limited usage is available for non-cardholders.
2. Cardholders, age 18 and over, access the Internet at their own discretion after reading and signing this agreement. Parents or guardians of users under 18 years of age must have completed and signed this agreement/waiver. Parents or guardians have the option of requesting the following note be placed on the users' records: Internet/P. Underage users with this note on their record will not be allowed access to the Internet unless accompanied by their parent or guardian.
3. Library staff does not have expertise in all software programs. The library does own material related to the Internet which the staff can help the user locate.
4. Computer printed material will be charged at \$.20 per page for black and white copies, \$.75 per page for color copies. Computers may not be used for multiple copying; the photocopier is located near the Reference Desk.
5. Patrons may not upload, transfer, modify, or manipulate Internet files. Because of the risk of viruses, etc., users saving files must use removable media.
6. Please be aware that the library has no control over the resources on the Internet. The library cannot guarantee the reliability or currency of information found there. Parents or guardians should be aware that some sites can contain objectionable material.
7. Users should employ common sense in accessing and displaying materials that may be offensive to others in this, a public setting. Parents and/or legal guardians are responsible for restricting a minor's access to Internet materials. Abuses in the accessing of Internet materials that disrupt library functions or fellow patrons' use will result in penalties. Penalties can range from exiting a site, logging off the Internet, restriction or elimination of computer access, and/or restriction or elimination of library access and usage.
8. Checking e-mail accounts is permitted; however, e-mail accounts will not be available through the library. For their own security, it is highly recommended that patrons not use e-mail shortcuts such as MSN Messenger Service, Yahoo! Messenger or AOL Instant Messenger.
9. Case-Halstead Public Library patrons may sign up for a one hour session. If there is no one on the waiting list after that hour, the session may continue until another user requests computer time. PCs will be made available on a first-come, first-served basis. PCs may not be reserved.
10. Patrons will be monetarily responsible for damages resulting from misuse or violation of these policies. Use of library services and materials can be revoked.

I understand and will abide by the Internet Access Policy of the Case-Halstead Public Library. I also agree to abide by future changes in policy passed by the library Board of Trustees.

Name

Date

() user () parent/guardian

Child's name

Passed by Board of Trustees 1/12/04